



Friday 28th August

Dear parents and carers,

Welcome back

All pupils are expected to return to school on **Monday 7th September**. Please note that start and finish times will be different for each year group. I will write to you with these next week.

I'm sorry that there will be no Breakfast Club or After School Care for the time being. We will bring them back as soon as it's safe to do so.

We have drawn up a detailed risk assessment in response to the on-going pandemic. This will be signed off by our governors, and by the education union, before the children return to school.

I have summarised the main safety measures, at the end of this letter. I will write to you next week with more detailed information, and guidelines you will need to follow.

The free school meal vouchers have now ended. If you need help with food, please email the school (see the new address, below) and ask Mrs. Stonebridge to contact you.

Don't forget to order your uniform from the online shop via the [uniform page](#) of our website, and collect it from school any day between 10am and 12 noon until Friday 4th September. The school office will remain **closed** when term starts.

Finally, we have a **new email address** for parents only. Please use it to contact the school from now on. We will respond to every email within 48 hours. The address is **parents@hillmead.org**.

Best wishes

Richard West
Head teacher

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Tel: (020) 7274 9304

hillmead.org
@HillMeadPrimary

We will put the following safety measures in place

One way system

- Parent and carer access into the school building will be kept to a minimum.
- There will be a one way system around the school site for parents and carers.
- Each year group bubble will be allocated a designated drop-off and pick-up location.
- Pupils will use a one way system in school to avoid contact.

Social distancing

- We will keep the size of pupil bubbles as small as possible.
- Most of the time, pupils will remain in their class bubble with allocated staff.
- Children will be part of a year group bubble for lunch and playtimes.
- Lunch and playtimes will be staggered to avoid contact between year groups.
- Year groups will start and end the day at different times.

Cleaning and hygiene

- Each year group will be allocated a designated toilet.
- Each year group will be allocated a cleaner throughout the day, focusing on the toilets and common or frequently touched surfaces.
- Classroom furniture will be kept to a minimum. Resources that cannot easily be cleaned, will be removed.
- Frequent hand washing will be scheduled, particularly at the start and end of the day; and when moving to and from the classroom, lunch hall & playground.
- Hand sanitiser will be available in every classroom.